



## TAW U3A – Trustee Code of Conduct

### 1. Introduction

A Trustee code of conduct is an agreement between TAW U3A and the individual Trustee which spells out the standards of behaviour expected from Trustees.

Current and New Trustees will formally be asked to accept the code of conduct, the acceptance will be minuted along with a signed and dated copy of the Trustee Code of Conduct given to the Chairman. The signed copy will be filed for the duration the Trustee is on the committee.

### 2. Purpose

The Trustee Code of Conduct outlines the expected standard of behaviour from Trustees in performance of their role.

### 3. Scope

Relevant to all U3A Trustees in England and Wales.

### 4. Trustee Code of Conduct

- All U3A's are advised to adopt a Trustee Code of Conduct which is an agreement between a U3A and individual Trustees which clarifies the standard of behaviour expected in the performance of their role.
- Trustees must work together as a team and are collectively responsible for controlling the management and administration of the U3A.
- Trustees should make themselves aware of guidance from their charity regulatory authority. This is recommended whether or not the U3A is a registered charity.
- Trustees must comply with charity law (as required by the relevant regulatory authority).
- Trustees are expected to know, follow and promote the principles of the U3A movement (available on the U3A websites).
- Trustees must always act in the best interest of TAW U3A and the U3A movement. Strive to uphold its reputation and never do anything which could bring TAW U3A or the U3A movement into disrepute or expose it to undue risk.
- Trustees must use their TAW U3A's resources responsibly and only to further its stated charitable purpose.
- Trustees are expected to reflect, acknowledge and honour the current organisational policy, overall decisions made by Taw u3a committee, regardless of whether it conflict with their personal views.



- Trustees are expected to abide by TAW U3A’s governance procedures and practices.
- Trustees must never derive any pecuniary benefit (including benefits in kind) from being a Trustee and must notify the Chairman of any gifts received.
- Trustees should inform the Chairman before accepting an invitation to speak on behalf of the TAW U3A.
- Trustees are expected to always treat fellow committee members courteously and maintain a respectful attitude towards the opinions of others.
- Organisational, Committee and individual confidentiality must always be respected.
- All committee members must satisfy the relevant regulatory body’s requirements for being a Trustee.

## 5. Declaration

All Trustees should be asked to confirm their acceptance of the code of conduct which should be minuted. Trustees to indicate acceptance of the code of conduct by signing and dating a copy which should be kept on file for their duration on the committee.

Trustee Printed Name

Trustee Signature

Date

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Version	Description of Change-Reviewed	Chairman	Trustee	Date	Review
1.00	New Format	MA	PR	31-05-2026	Jun 2027