

TAW U3A

Registered Charity 1026238

MINUTES OF TRUSTEES MEETING NO 306

Held at Roundswell Centre, Barnstaple at Noon on 26th February 2024

Present:-

David Baker (DB)

Jill Baker (JB)

Lynden Davies (LD)

Carole Wardle (CW)

Jackie Ward (JWA)

Colin O'Brien (COB)

John Wardle (JW)

Alison Clayton (AC)

Bob Godfrey (BG)

Veronica McLaughlin (VM)

1. Apologies for Absence :

Paul Bate (PB) and Valerie Fama (VF)

2. To confirm any conflicts of interest

None

3. To confirm Minutes of Trustees Meeting held 4th December 2023

All in favour – Signed and Dated

4. Any matters arising not on Agenda

(a) Update on responses to Personal Information Form –JW and CW reported they were nearly there on this. This will go on the April Agenda.

(b) Update on 3 Year Action Plan

LD cannot do any of the March dates so DB proposes sending out a selection of dates for April

(c) Ann Widdecombe talk

Approximately 125 tickets have been sold. CW reported there were a couple more members who were going to e mail and then it was agreed that no more tickets should be sold. DB will do a Rota of jobs for the Trustees on the day. JB will contact Ann Widdecombe to see if she requires a table for her books.

5. Correspondence

None

6. Items from Chairman

(a) Changes in Constitution – DB reported that National HQ are recommending changing the constitution regarding Officers standing down

Therefore the proposition that 16 (8) of the Constitution be amended and Special General Meeting called.

Proposer AC Secunder BG All in favour

(b) May Coffee Morning

This is being held at the Barnstaple Hotel on Friday 10th May

Rod Ball from the Sing Along Group to supply music, play the guitar etc

Tickets to be £4

Proposed JWA Secunder – LD All in favour.

(c) Asset Register –

COB should update this each February.

It was agreed that DB could buy the computer for £50

DB reported that Edna Drew had stored equipment in her garage in Tawstock – a

Thank You gift would be arranged for her

Cribbage boards – COB to check how these were paid for and whether they need adding on to the Asset List

(d) Long Service Awards -

The criteria for receiving one of these awards is 8 years service. We need nominations. DB will do a report on the criteria for insertion in the next Newsletter.

(e) April Newsletter VF hoping to get her shoulder operation done on the 6th

March. The Group Leaders to be reminded that the Deadline for the Newsletter is the 4th March. DB will contact VF to see if she is sending out the reminder.

DB reported that Lesley Wade has offered to do the May newsletter

7. Financial Matters

(a) Treasurer's Report – the finances are in a healthy position

(b) Accounts – No comments were made

(c) Budget 2024-2025 – all Trustees present were happy with this.

8. Holidays & Annual Trips 2024

(a) Annual Trip – 12th June. The meeting discussed arrangements for advertising and booking. LD reported there were 4 seats remaining on the coach. LD will monitor if another coach will be needed. DB suggested a booking form may have been required in the newsletter.

(b) Isle of Wight Holiday in May

LD was hoping this will be sorted by the end of the week. He was waiting to hear from the hotel regarding a room with a shower.

He will also contact Blakes to confirm that they are still taking cheques or whether it will be by BACs payment only.

LD is also chasing the itinerary

It was suggested that LD should e mail people once he has received their booking to confirm they are on the trip

9. To consider input from other Trustees

Gift Aid Jackie Ward (JWA) queried if this had now been dealt with. DB reported it has been claimed back from government up to December 31st 2023. LD to be in touch with COB about assisting with this

Coffee Morning - It was agreed that the Coffee Morning details should be changed in the Newsletter to Doors Open – 10 am Meeting starts 10.30 am prompt. CW to contact VF on this.

Data Protection – JB told the meeting she was worried about the Newsletters being distributed at the Coffee Mornings and the data going everywhere. Anyone worried about their details in the Newsletter should contact the U3A via JW

Attendance at Monthly Elder Day – All agreed that this had now run its course and we will no longer attend.

10. AOB

(a) VM asked if perhaps the quiz at Coffee Mornings could be more generalised – i.e. 10 specific and 10 general questions. All agreed this was a good idea

JW will let groups know about this for the coffee mornings

(b) COB reported Rob Elliot will audit accounts

(c) AC and DB wished to raise the question of too much noise at Coffee Mornings. AC did wonder whether holding 2 coffee morning a month may be the way forward. It was agreed that we would wait and see on the update on membership renewals.

DB will check if the loop system is switched on in the Centre

(d) DB asked if we should revert coffee mornings to 1st Monday of the month in 2025. All in favour.

11. Date of Next Meeting

Monday 22nd April 2024 Noon and Special General Meeting

Meeting Ended: 13.05