

**TAW U3A**

**Registered Charity 1026238**

**MINUTES OF TRUSTEES MEETING NO 307**

**Held at Roundswell Centre, Barnstaple at Noon on 22<sup>nd</sup> April 2024**

**Present:-**

**David Baker (DB)**

**Jill Baker (JB)**

**Carole Wardle (CW)**

**Paul Bate (PB)**

**Jackie Ward (JWA)**

**Colin O'Brien (COB)**

**John Wardle (JW)**

**Alison Clayton (AC)**

**Bob Godfrey (BG)**

**Veronica McLaughlin (VM)**

**Valerie Fama (VF)**

**1. Apologies for Absence :**

None

**2. To confirm any conflicts of interest**

None

**3. To confirm Minutes of Trustees Meeting held 26<sup>th</sup> February 2024**

All in favour – Signed and Dated

**4. Any matters arising not on Agenda**

**(a) Update on Asset Register – Cribbage Equipment**

This was bought using New Group Start-Up Monies of approx. £48 – COB will update the Asset Register

**5. Correspondence**

DB reported Lynden Davies had resigned from the Trustees with immediate effect. DB has informed the Charities Commission of the change.

**6. Items from Chairman**

**(a) Officers and Trustees for election at AGM**

DB to send a note to Members relating to this. All in favour

**(b) Approval of AGM Agenda and Circulation**

VM and VF will deal with checking membership cards at the door

AGM Agenda must be issued and circulated by 1<sup>st</sup> June. CW to deal with e mails. DB to deal with post

**(c) Calendar of Action**

Seems comprehensive. If anyone feels anything should be amended then contact CW

**(d) May Coffee Morning**

Approximately 100 members will be attending. AC and JW will be on the door from 10 am . Rod Ball from Sing Along Group will be providing the entertainment  
(e) Second Monthly Coffee Morning

After discussion it was decided that this would be too much extra work. All in favour  
(f) Future of North Devon Link

Chairman plus 1 attend 4 meetings a year. DB does not feel we benefit from membership so we will not continue attending. All in favour

## **7. Financial Matters**

(a) Treasurer's Report – the finances are in a healthy position. Following discussion it was agreed that £7000 would be transferred into the reserve account to gain interest

(b) Accounts – COB reported he was still awaiting the auditor. These must be approved by the end of May. The amount of funds available will be placed as an item on the June Agenda

## **8. Holidays & Annual Trips 2024**

### (a) Isle of Wight and Mid Wales

DB reported Lynden Davies had informed him 40 members were going to the Isle of Wight

DB reported Janet Blake is sorting the Mid-Wales trip. DB will place a booking form in the next Newsletter

### (b) Annual Trip

Lynden Davies had informed DB that the two coaches were nearly full. There were approximately 12 places left. Pick up points will be issued in due course.

## **9. Nominations for Long Service Certificate**

CW reported that she had received one nomination. Hilary Newing of Dancersize. VF will produce certificate and DB will buy the frame. CW will add Hilary's name to the list of recipients

## **10. Data Protection**

It was agreed after discussion that after the AGM members will be emailed/posted a list of Group Leaders. It will no longer be in the Newsletter. All in favour

## **11. Report on Ann Widdecombe talk and accounts**

It was agreed that she had given an excellent talk. She also donated £30 back to the U3A from the sale of her books at the meeting.

CW reported 130 tickets had been sold. Disbursements had been taken and the balance transferred to the U3A account

## **12. PA System**

DB reported Ken Bonewell from the History Group would like a PA System to use in the Castle Rooms . After discussion it was agreed the U3A would purchase the PA System up to an agreed amount of £250. It could then be used for various U3A activities. It would also be listed on the Asset Register

## **13. Pilates Group**

VF reported that the Leader goes away quite regularly. Is the group going ahead this month.? JW agreed to contact Susie McCrum and find out what is happening.

He also agreed to contact Creative Writing group too to for an update.

## **14. To consider input from other Trustees**

AC queried information for new Group Leaders. DB said there are Guidelines for Group Leaders on the website. Also DB said Group Leaders to contact him if they need help with Beacon. It was agreed that the Groups Coordinator should always contact new Group Leaders to go through the Guidelines for Group Leaders and offer any other advice.

## **15. Any Other Business**

It was agreed that Coffee Mornings would revert to the first Monday of the month in 2025

## **16. Date of Next Trustee Meeting - Monday 24<sup>th</sup> June 2024 Noon**

**Meeting Ended: 13.13**